

CAREER PLANNING TOOL

Life Management:

Before you plan your career, take 2 steps back and look at your overall life picture.

What's your focus now?

Friends/social; Information/Learning; Love/being with someone; Material/Building something; Spiritual; Discovery?

How is your focus going to change in the next 2 years? How about the next 5 years?

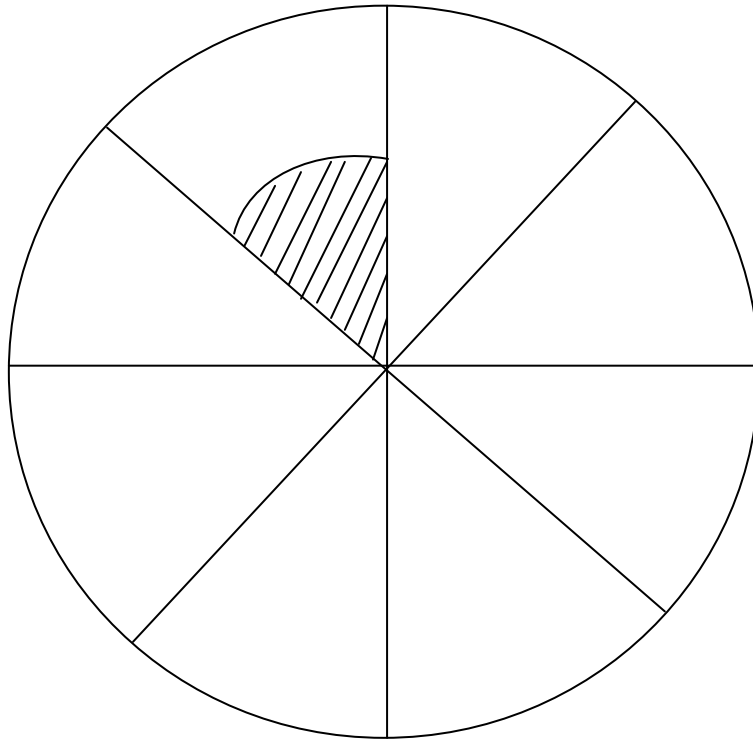
Interests and skills

What do your hobbies say about you? Pick a word to describe your identity. For example – if you like to paint, your inner identity is an artist.

What do people say you do very well? What are your current or native skills?

What's required from you at work? What are the competencies you currently need to master?

Chart them on the pie below and mark how well you think you're doing on each of them by filling in from the inside out.



Now think about two things.

On how many areas vs requested are you doing well?

(Hint : If it's more than a half, you're probably in the right role, just need to still learn a bit).

And how does it make you feel to take action on the minimal ones?

(Hint: if it's not at least a bit of energy...probably you're doing a job just cause you're good at it, not enjoying it thoroughly).

Career Planning and Change

What's your career destination? Where do you see yourself at the peak of your career?

When do you expect to get there?

Tracing back the steps, what would it take to get you there? What roles to do? What skills to learn? Studies to complete? Write only those you know are a must.

What would be the logical next step in this direction?

Personal Branding

What's the gap between where you are now and your next role?

Where would the decision makers for this role look to find candidates? Are you present on that channel?

What exactly in your experience or abilities would convince them that it's you they need to hire?

Write a few key words that define who you are and what you know. Write your "Personal Value Proposition".

Good luck!